

October 11, 2017

Dear Advisors,

Last year, Sign Up Genius worked very well for the management of public speaking events. We are planning to use it again for the PATSA Region 1 & 6 Conference. All middle-school and high-school public speaking events will 'sign up' before the day of the competition using Sign Up Genius. Registration for this conference ends on January 5, 2017. On approximately, January 8, 2017 you can click on the links below to sign up students for these events.

**All entries must be signed up before January 19<sup>th</sup> at midnight** or else they will automatically be assigned a time. There will not be sign ups available on the day of the competition. Instead, paper listings will be posted in the registration area for all the public speaking events so students can confirm their time, location, and student numbers. This information is also sent in an email from Sign Up Genius.

Here are the links to Sign Up for public speaking events at the Region 1 & 6 conference:

Middle School (Level 1):

Prepared Speech – <http://www.signupgenius.com/go/5080d4eaeac2ca4f58-prepared1>

Challenging Tech Issues – <http://www.signupgenius.com/go/5080d4eaeac2ca4f58-challenging>

High School (Level 2):

Extemporaneous speech – <http://www.signupgenius.com/go/5080d4eaeac2ca4f58-extemporaneous>

Prepared Presentation – <http://www.signupgenius.com/go/5080d4eaeac2ca4f58-prepared>

Directions:

1. After you click the above link, click the time you want to "Sign Up". Then click "Submit and Sign Up" located at the bottom of the page.
2. On the next page, enter the TSA student #, first and last name, and an email address to receive a confirmation.
3. You may click "I don't have an account" and "Send me a confirmation email" if you don't want to register an account.
4. Click 'Sign Up Now' to complete your sign up.

Sign Up Genius will send you a confirmation email using the email address you provide at the time of sign up. If you have any questions, please email Toni Stith at [tonistith@gmail.com](mailto:tonistith@gmail.com) as she is coordinating this effort.